

MINERAL SPRINGS WATER AND SEWER SYSTEM



MINERAL SPRINGS, ARKANSAS

DECEMBER 31, 2020

MINERAL SPRINGS WATER AND SEWER SYSTEM
MINERAL SPRINGS, ARKANSAS

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TURNER, RODGERS, MANNING & PLYLER, PLLC
Certified Public Accountants

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**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Mayor and City Council
Mineral Springs Water and Sewer System

We have performed the procedures enumerated below on the accounting records of Mineral Springs Water and Sewer System as of and for the year ended December 31, 2020. Mineral Springs Water and Sewer System' management is responsible for the entity's accounting records.

Mineral Springs Water and Sewer System has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

- a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

2. Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For one deposit, agree the cash/check composition of the deposit with receipt information.

We found no exceptions as a result of the procedures.

3. Accounts Receivable

- a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

We found no exceptions as a result of the procedures.

4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

5. Property, Plant, and Equipment

- a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedures.

6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

7. General

- a. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedure.

We were engaged by Mineral Springs Water and Sewer System to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of Mineral Springs Water and Sewer System. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Mineral Springs Water and Sewer System and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Mineral Springs Water and Sewer System and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas

March 23, 2021

TURNER, RODGERS, MANNING & PLYLER, PLLC
Certified Public Accountants

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To Management
Mineral Springs Water & Sewer System
Mineral Springs, Arkansas

Management is responsible for the accompanying financial statements of Mineral Springs Water and Sewer System, which comprise the balance sheets as of December 31, 2020 and 2019, and the related statements of revenues, expenses and changes in net assets, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted the management's discussion and analysis and budgetary comparison schedule that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

As discussed in Note 1, the financial statements referred to above present only Mineral Springs Water and Sewer System, which is an enterprise fund of the City of Mineral Springs, and are not intended to present fairly the financial position of the City of Mineral Springs, and the results of its operations and the cash flows of its other funds in conformity with generally accepted accounting principles.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas
March 23, 2021

MINERAL SPRINGS WATER AND SEWER SYSTEM
BALANCE SHEETS
DECEMBER 31, 2020 AND 2019

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	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
CURRENT ASSETS:		
Cash and Cash Equivalents	\$ 41,238	\$ 11,059
Accounts Receivable	44,963	38,786
Unbilled Revenue	6,747	6,094
TOTAL CURRENT ASSETS	<u>92,948</u>	<u>55,939</u>
RESTRICTED ASSETS:		
Cash	<u>215,330</u>	<u>21,879</u>
CAPITAL ASSETS:		
Land	12,000	12,000
Buildings	52,725	52,725
Water System	2,006,409	1,412,732
Sewer System	1,219,351	1,219,351
Furniture and Equipment	165,065	127,441
Vehicles	14,386	14,386
	<u>3,469,936</u>	<u>2,838,635</u>
Less Accumulated Depreciation	<u>(1,949,446)</u>	<u>(1,890,239)</u>
TOTAL CAPITAL ASSETS	<u>1,520,490</u>	<u>948,396</u>
TOTAL ASSETS	<u>\$ 1,828,768</u>	<u>\$ 1,026,214</u>

See Independent Accountants' Compilation Report and Notes to Financial Statements.

MINERAL SPRINGS WATER AND SEWER SYSTEM
BALANCE SHEETS
DECEMBER 31, 2020 AND 2019

LIABILITIES AND NET ASSETS

	2020	2019
CURRENT LIABILITIES:		
Accounts Payable	\$ 124,072	\$ 5,676
Accrued Interest Payable	9,718	798
Accrued Compensated Absences	8,158	9,679
Due to General Fund	249	249
Sales Tax Payable	1,872	1,548
Current Portion of Long-Term Debt	20,127	37,877
TOTAL CURRENT LIABILITIES	164,196	55,827
 LIABILITIES PAYABLE FROM RESTRICTED FUNDS:		
Customers' Meter Deposits	4,559	5,079
 LONG-TERM LIABILITIES:		
Revenue Bonds Payable (Less unamortized issuance costs of \$27,695)	792,305	157,751
Note Payable	22,172	-
TOTAL LONG-TERM LIABILITIES	814,477	157,751
 TOTAL LIABILITIES	983,232	218,657
 NET ASSETS:		
Invested in Capital Assets, Net of Related Debt	708,058	752,768
Restricted Net Assets	94,386	16,800
Unrestricted Net Assets	43,092	37,989
TOTAL NET ASSETS	845,536	807,557
 TOTAL LIABILITIES AND NET ASSETS	\$ 1,828,768	\$ 1,026,214

See Independent Accountants' Compilation Report and Notes to Financial Statements.

MINERAL SPRINGS WATER AND SEWER SYSTEM
 STATEMENTS OF REVENUE, EXPENSES AND
 CHANGES IN NET ASSETS
 FOR YEARS ENDED DECEMBER 31, 2020 AND 2019

	2020	2019
OPERATING REVENUE:		
Charges for Services	\$ 377,470	\$ 341,951
Miscellaneous Income	4,665	28,893
TOTAL REVENUE	382,135	370,844
OPERATING EXPENSES:		
Personnel Costs	155,662	181,822
Maintenance, Operations, and Contract Services	99,352	91,716
Materials and Supplies	23,354	24,707
Depreciation	59,207	57,384
TOTAL OPERATING EXPENSES	337,575	355,629
OPERATING INCOME	44,560	15,215
NON-OPERATING REVENUE (EXPENSES):		
Interest Earned	803	120
Interest Expense	(29,148)	(10,915)
TOTAL NON-OPERATING REVENUE (EXPENSES)	(28,345)	(10,795)
NET INCOME	16,215	4,420
NET ASSETS - BEGINNING OF YEAR	807,557	806,737
TRANSFERS (TO) FROM OTHER CITY FUNDS (NET)	21,764	(3,600)
NET ASSETS - END OF YEAR	\$ 845,536	\$ 807,557

See Independent Accountants' Compilation Report and Notes to Financial Statements.

MINERAL SPRINGS WATER AND SEWER SYSTEM
 STATEMENTS OF CASH FLOWS
 FOR YEARS ENDED DECEMBER 31, 2020 AND 2019

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	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash Received from Customers	\$ 367,452	\$ 370,648
Cash Payments for Goods and Services	(22,487)	(145,707)
Cash Payments to Employees	(130,829)	(153,245)
NET CASH FLOW FROM OPERATING ACTIVITIES	214,136	71,696
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Operating Transfers (to) from other City Funds	21,764	(3,600)
Increase (Decrease) in Meter Deposits	(520)	(940)
NET CASH FLOW FROM FINANCING ACTIVITIES	21,244	(4,540)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition and Construction of Capital Assets	(631,301)	-
Principal Debt Payment	(226,054)	(36,064)
Proceeds from Long-Term Debt	892,725	-
Debt Issuance Costs	(27,975)	-
Interest Paid	(19,948)	(11,063)
NET CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	(12,553)	(47,127)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest Received	803	120
NET CHANGE IN CASH AND CASH EQUIVALENTS	223,630	20,149
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	32,938	12,789
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 256,568	\$ 32,938

See Independent Accountants' Compilation Report and Notes to Financial Statements.

MINERAL SPRINGS WATER AND SEWER SYSTEM
 STATEMENTS OF CASH FLOWS
 FOR YEARS ENDED DECEMBER 31, 2020 AND 2019

Reconciliation of operating income to net cash flow from operating activities:

	2020	2019
OPERATING INCOME	\$ 44,560	\$ 15,215
ADJUSTMENTS TO RECONCILE NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES:		
Depreciation and Amortization	59,207	57,384
Bad Debts	3,188	-
Change in Assets and Liabilities:		
Accounts Receivable	(9,365)	(319)
Unbilled Revenue	(653)	123
Accounts Payable	118,396	(404)
Accrued Expenses	(1,197)	(303)
TOTAL ADJUSTMENTS	169,576	56,481
NET CASH FLOW FROM OPERATING ACTIVITIES	\$ 214,136	\$ 71,696

SCHEDULE OF NONCASH INVESTING AND FINANCING ACTIVITIES:

None

See Independent Accountants' Compilation Report and Notes to Financial Statements.

MINERAL SPRINGS WATER AND SEWER SYSTEM
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 1. Significant Accounting Policies:

The Mineral Springs Water and Sewer System, "the System", is an Enterprise Fund of the City of Mineral Springs, Arkansas and is governed by the Board of Directors of the City of Mineral Springs, Arkansas. The accompanying financial statements and other information reflect the Mineral Springs Water and Sewer System fund only and do not include other funds of the City of Mineral Springs, Arkansas.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The accompanying financial statements were prepared using the accrual basis of accounting in accordance with generally accepted accounting principles under which revenues are recognized when earned, and expenses are recorded when incurred. The System applies all relevant Government Accounting Standards Board (GASB) pronouncements. The System applies Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements in which case, GASB prevails.

For purposes of the Statement of Cash Flows, the System considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Bad debts, which are immaterial in amount after applying customers' meter deposits, are recognized based on the direct charge-off of individual accounts considered uncollectible.

Capital Assets are stated at cost or customer cost of construction on contributed assets. Assets capitalized have an original cost of \$2,500 or more and useful lives of at least three years. Depreciation is calculated using the straight-line method over the estimated useful lives as follows:

Buildings	40 Years
Water and Sewer System	10 - 40 Years
Vehicles and Equipment	5 - 20 Years

Management has evaluated subsequent events through March 23, 2021, the date the financial statements were available for issuance.

Note 2. Current Assets:

Unbilled Revenue at December 31, 2020 consists of December 2020 usage that was billed in January 2021.

MINERAL SPRINGS WATER AND SEWER SYSTEM
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 3. Restricted Assets:

Restricted cash at December 31, 2020, consists of \$4,559 (Meter Deposits), \$11,088 (Depreciation Fund), \$177,630 (Construction Fund) and \$22,053 (Debt Service Fund).

Note 4. Capital Assets:

Capital Assets activity for the years ended December 31, 2020 and 2019 was as follows:

	12/31/2019	INCREASES	DECREASES	12/31/2020
Capital Assets at Historical Costs:				
Land	\$ 12,000	\$ -	\$ -	\$ 12,000
Buildings	52,725	-	-	52,725
Water System	1,412,732	593,677	-	2,006,409
Sewer System	1,219,351	-	-	1,219,351
Furniture and Equipment	127,441	37,624	-	165,065
Vehicles	14,386	-	-	14,386
	<u>2,838,635</u>	<u>631,301</u>	<u>-</u>	<u>3,469,936</u>
Less Accumulated Depreciation:				
Buildings	(16,805)	(1,318)	-	(18,123)
Water System	(945,777)	(24,595)	-	(970,372)
Sewer System	(818,790)	(26,322)	-	(845,112)
Furniture and Equipment	(94,481)	(6,972)	-	(101,453)
Vehicles	(14,386)	-	-	(14,386)
Total Depreciation	<u>(1,890,239)</u>	<u>(59,207)</u>	<u>-</u>	<u>(1,949,446)</u>
NET	<u>\$ 948,396</u>	<u>\$ 572,094</u>	<u>\$ -</u>	<u>\$ 1,520,490</u>
	12/31/2018	INCREASES	DECREASES	12/31/2019
Capital Assets at Historical Costs:				
Land	\$ 12,000	\$ -	\$ -	\$ 12,000
Buildings	52,725	-	-	52,725
Water System	1,412,732	-	-	1,412,732
Sewer System	1,219,351	-	-	1,219,351
Furniture and Equipment	127,441	-	-	127,441
Vehicles	14,386	-	-	14,386
	<u>2,838,635</u>	<u>-</u>	<u>-</u>	<u>2,838,635</u>
Less Accumulated Depreciation:				
Buildings	(15,487)	(1,318)	-	(16,805)
Water System	(923,558)	(22,219)	-	(945,777)
Sewer System	(792,779)	(26,011)	-	(818,790)
Furniture and Equipment	(86,645)	(7,836)	-	(94,481)
Vehicles	(14,386)	-	-	(14,386)
Total Depreciation	<u>(1,832,855)</u>	<u>(57,384)</u>	<u>-</u>	<u>(1,890,239)</u>
NET	<u>\$ 1,005,780</u>	<u>\$ (57,384)</u>	<u>\$ -</u>	<u>\$ 948,396</u>

MINERAL SPRINGS WATER AND SEWER SYSTEM
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

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Note 5. Public Fund Deposits and Investments:

State law generally requires that City funds be deposited in federally insured banks located within the State of Arkansas. The deposits may be in the form of checking accounts, savings accounts, and/or time deposits.

Public funds may also be invested in direct obligations of the United States of America and obligations where principal and interest are fully guaranteed by the United States of America. All cash funds of the System, except bonds funds held by the trustees of prior bond issues, are deposited in accounts in the name of Mineral Springs Water and Sewer in financial institutions permitted by law.

Custodial Credit Risk: Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. Mineral Springs Water and Sewer System does not have a policy for custodial credit risk. The carrying value of the System's accounts and investments at December 31, 2020 was \$256,568. On that date, deposits in financial institutions, reported as components of cash, cash equivalents, and investments, had bank balances of \$259,760 before adjustment for outstanding items.

Federal Deposit Insurance Corporation coverage allows for \$250,000 of coverage on all accounts deposited within each financial institution participating in the FDIC program. We were unable to determine the amount of FDIC coverage for Mineral Springs Water and Sewer accounts and investments. FDIC coverage is provided on an entity level to be shared jointly by all City of Mineral Springs accounts and investments at a financial institution.

Investment Interest Rate Risk: The System does not have an investment interest rate risk. All investments are short-term certificates of deposit and the System is under no obligation to renew upon maturity.

Investment Credit Risk: The System does not have a formal investment policy. All investments are short-term certificates of deposit with banks authorized by state law to receive deposits of public funds and with which the System has a collateral agreement.

Foreign Currency Risk: The System has no exposure to foreign currency risk.

Note 6. Liabilities:

Accounts payable, reported as a current liability, is composed of operating expenses for December. These amounts were paid subsequent to December 31, 2020.

MINERAL SPRINGS WATER AND SEWER SYSTEM
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Note 7. Long-Term Debt:

Long-term debt consists of the following as of December 31, 2020 and 2019, respectively:

	2020	2019
Bonds Payable - 1997 A Series, Payable in Semi-Annual Installments of \$8,385, Due June 1st and December 1st each year, Bearing interest at 4.90%, Maturing in December 2024, Collateralized by System Revenues, Paid in Full in 2020	\$ -	\$ 67,683
Bonds Payable - 1996 B Series, Payable in Semi-Annual Installments of \$15,178, Due June 1st and December 1st each year, Bearing interest at 5.0%, Maturing in December 2024, Collateralized by System Revenues, Paid in Full in 2020	-	127,945
Bonds Payable - 2020 Series, Payable in Varying Semi-Annual Installments, Due March 1st and September 1st each year, Bearing interest at 3.5%, Maturing in September 2045, Collateralized by System Revenues, Current Portion \$15,000	835,000	-
Note Payable - John Deere Financial, Payments of \$510 due monthly, including interest at 3.95%, maturing in November 2025, Collateralized by Equipment, Current Portion \$5,127	27,299	-
	862,299	195,628
Less portion considered current	(20,127)	(37,877)
Long-Term Debt	842,172	157,751
Less issuance discounts	(27,695)	-
Long-Term Debt, Net	\$ 814,477	\$ 157,751

The future maturities of long-term debt as follows:

	Principal	Interest	Total
2021	\$ 20,127	\$ 30,217	\$ 50,344
2022	25,340	29,480	54,820
2023	25,554	28,565	54,119
2024	25,778	27,642	53,420
2025	30,500	26,709	57,209
Thereafter	735,000	301,700	1,036,700
Total	\$ 862,299	\$ 444,313	\$ 1,306,612

Note 8. Risk Management:

The System is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The System maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the System.

MINERAL SPRINGS WATER AND SEWER SYSTEM
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

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Note 9. Retirement Plan:

The System participates in the Arkansas Diamond Deferred Compensation Plan (a 457 supplemental retirement plan). All full-time employees are eligible to participate after 60 days of service. The System contributes 6% of each eligible employee's gross pay per year. Contributions to Arkansas Diamond for the year ending December 31, 2020 and 2019 were \$4,416 and \$6,099, respectively. Employees are allowed to make salary deferral contributions to the Plan, subject to IRS limitations (\$19,500 limit for 2020 and \$19,000 limit for 2019).