

TOWN OF POYEN MUNICIPAL WATERWORKS



POYEN, ARKANSAS

DECEMBER 31, 2021

TOWN OF POYEN MUNICIPAL WATERWORKS
POYEN, ARKANSAS

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TURNER, RODGERS, MANNING & PLYLER, PLLC
Certified Public Accountants

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INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Mayor and City Council
Poyen, Arkansas

We have performed the procedures enumerated below on the accounting records of the Town of Poyen Municipal Waterworks as of and for the year ended December 31, 2021. The Town of Poyen Municipal Waterworks' management is responsible for the entity's accounting records.

The Town of Poyen Municipal Waterworks has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of satisfying annual reporting requirements of the Arkansas Division of Legislative Audit. Additionally, the Arkansas Legislative Joint Auditing Committee has agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. Cash and Investments

- a. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- b. Confirm with depository institutions the cash on deposit and investments.
- c. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

We found no exceptions as a result of the procedures.

2. Receipts

- a. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- b. Agree ten customer payments on the accounts receivable sub ledger to deposit and billing documents.
- c. For one deposit, agree the cash/check composition of the deposit with receipt information.

We found no exceptions as a result of the procedures.

3. Accounts Receivable

- a. Agree ten customer billings to the accounts receivable sub ledger.
- b. Determine that five customer adjustments were properly authorized.

We found no exceptions as a result of the procedures.

4. Disbursements

- a. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- b. Analyze all property, plant and equipment disbursements.
- c. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

We found no exceptions as a result of the procedures.

5. Property, Plant, and Equipment

- a. Determine that additions and disposals were properly accounted for in the records. (Materiality level – 5% of total equipment or \$500, whichever is greater.)

We found no exceptions as a result of the procedures.

6. Long-Term Debt

- a. Schedule long-term debt and verify changes in all balances for the year.
- b. Confirm loans, bonds, notes, and contracts payable with lender/trustee/contractor.
- c. Determine that the appropriate debt service accounts have been established and maintained.

We found no exceptions as a result of the procedures.

7. General

- a. Determine that any items of financial significance were approved and documented in the minutes of the governing body's meetings.

We found no exceptions as a result of the procedure.

We were engaged by the Town of Poyen Municipal Waterworks to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records of the Town of Poyen Municipal Waterworks. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town of Poyen Municipal Waterworks and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Town of Poyen Municipal Waterworks and the Arkansas Legislative Joint Auditing Committee, and is not intended to be and should not be used by anyone other than those specified parties.

Turner, Rodgers, Manning & Plyler, PLLC

Arkadelphia, Arkansas

March 21, 2022

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Certified Public Accountants

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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Town of Poyen Municipal Waterworks
Poyen, AR

Management is responsible for the accompanying financial statements of the Town of Poyen Municipal Waterworks, which comprise the statement of assets, liabilities, and fund equity – modified cash basis as of December 31, 2021, and the related statement of cash receipts and cash disbursements for the year then ended, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town of Poyen Municipal Waterworks' cash position, and results of operations – modified cash basis. Accordingly, these financial statements are not for those who are not informed about such matters.

Turner, Rodgers, Manning & Plyler, PLLC
Arkadelphia, Arkansas
March 21, 2022

TOWN OF POYEN MUNICIPAL WATERWORKS
STATEMENT OF ASSETS, LIABILITIES
AND FUND EQUITY - MODIFIED CASH BASIS
DECEMBER 31, 2021

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ASSETS

CURRENT ASSETS:

Cash and Cash Equivalents	\$ 179,247
Certificates of Deposit	196,500
TOTAL CURRENT ASSETS	<u>375,747</u>

RESTRICTED ASSETS:

Restricted Cash - Debt Service	14,851
Restricted Cash - Depreciation	38,570
Restricted Cash - Meter Deposits	27,250
Restricted Certificate of Deposit - Meter Deposits	5,699
TOTAL RESTRICTED ASSETS	<u>86,370</u>

FIXED ASSETS:

Building	3,154
Water System	793,825
	<u>796,979</u>
Less: Accumulated Depreciation	<u>(389,270)</u>
TOTAL FIXED ASSETS	<u>407,709</u>

TOTAL ASSETS	<u><u>\$ 869,826</u></u>
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LIABILITIES AND FUND EQUITY

CURRENT LIABILITIES:

Current Portion of Long-Term Debt	\$ 22,866
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LIABILITIES PAYABLE FROM RESTRICTED ASSETS:

Meter Deposits Payable	26,453
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LONG-TERM LIABILITIES:

Notes Payable	448,535
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TOTAL LIABILITIES	<u>497,854</u>
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FUND EQUITY:

Restricted Net Assets	59,917
Unrestricted Net Assets	312,055
TOTAL FUND EQUITY	<u>371,972</u>

TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$ 869,826</u></u>
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See Independent Accountants' Compilation Report.

TOWN OF POYEN MUNICIPAL WATERWORKS
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS
FOR YEAR ENDED DECEMBER 31, 2021

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CASH RECEIPTS:

Charges for Services	\$ 264,328
Meter Deposits Received	2,325
Interest Income	3,025
TOTAL CASH RECEIPTS	<u>269,678</u>

CASH DISBURSEMENTS:

Salaries	11,344
Water Purchases	121,461
Investment in Certificates of Deposits	2,723
Meter Deposits Refunded	659
Debt Service - Principal	21,847
Debt Service - Interest	22,170
Insurance	2,554
Utilities	5,495
Sanitation	24,672
Professional Fees	8,166
Sales Tax	15,241
Payroll Taxes	895
Supplies	1,326
Repairs and Maintenance	3,910
Office Expense	72
Miscellaneous	8,467
TOTAL CASH DISBURSEMENTS	<u>251,002</u>

NET CHANGE IN CASH

18,676

CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR

241,242

CASH AND CASH EQUIVALENTS - END OF YEAR

\$ 259,918

See Independent Accountants' Compilation Report.