

**TOWN OF BURDETTE WATER AND SEWER
DEPARTMENT
Burdette, Arkansas**

December 31, 2023

**INDEPENDENT ACCOUNTANT'S REPORT ON
APPLYING AGREED-UPON PROCEDURES
AND COMPILATION REPORT**

**S. DON RAY
CERTIFIED PUBLIC ACCOUNTANT**

**TOWN OF BURDETTE
WATER AND SEWER DEPARTMENT
BURDETTE, ARKANSAS
DECEMBER 31, 2023**

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S. DON RAY
CERTIFIED PUBLIC ACCOUNTANT

**To the Mayor, Town Council and Management
of the Town of Burdette, Arkansas Water and Sewer Department
Burdette, Arkansas**

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

I have performed the procedures enumerated below, which were agreed to by the Mayor, Town Council and management on the procedures specified by the Arkansas Legislative Joint Auditing Committee, in accordance with Ark. Code Ann. 14-234-119 for the Town of Burdette, Arkansas, Water and Sewer Department (the "Department"), for the year ended December 31, 2023. The Department's management is responsible for the Department's accounting records. The sufficiency of these procedures is solely the responsibility of the Arkansas Legislative Joint Auditing Committee. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. Cash and Investments

- A. Perform a proof of cash for the year and reconcile year-end bank balances to book balances.
- B. Confirm with depository institutions the cash on deposit and investments.
- C. Agree the proof of cash ending balances to the book balances within 5% or \$500, whichever is greater.

Findings: I found no exceptions as a result of the above procedures.

2. Receipts

- A. Agree the deposits per the proof of cash for the year with the deposits per the journal within 5% or \$500, whichever is greater.
- B. Agree ten customer payments on the accounts receivable subsidiary ledger to deposit and billing documents.
- C. For one deposit, agree the cash/check composition of the deposit with receipt information.

Findings: I found no exceptions as a result of the above procedures.

3. Accounts Receivable

- A. Agree ten customer billings to the accounts receivable sub ledger.
- B. Determine that five customer adjustments were properly authorized.

Findings: I found no exceptions as a result of the above procedures.

4. Disbursements

- A. Agree the disbursements per the proof of cash for the year with the disbursements per the journal within 5% or \$500, whichever is greater.
- B. Analyze all property, plant, and equipment disbursements.
- C. Select all disbursements paid to employees other than payroll and ten other disbursements and determine if they were adequately documented.

Findings: I found no exceptions as a result of the above procedures.

5. Property, Plant & Equipment

- A. Determine that additions and disposals were properly accounted for in the records.

Findings: I found no exceptions as a result of the above procedures.

6. Long-Term Debt

- A. Schedule long-term debt and verify changes in all balances for the year.
- B. Confirm loans, bonds, notes and contracts payable with the lender/trustee/contractor.
- C. Determine that the appropriate debt service accounts have been established and maintained.

Findings: I found no exceptions as a result of the above procedures.

7. General

- A. Determine that all items of financial significance were approved and documented in the minutes of the governing body's meetings.

Findings: I found no exceptions as a result of the above procedures.

This engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. I was not engaged to, and did not, conduct an audit or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the procedures specified by the Arkansas Code Ann. 14-234-119. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, USDA Rural Development, Arkansas Natural Resources Commission and the Department and is not intended to be and should not be used by anyone other than those specified parties.



S. Don Ray, CPA
Jonesboro, Arkansas
May 30, 2024

S. DON RAY
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT ACCOUNTANT'S COMPILED REPORT

**To the Mayor, Town Council and Management
of the Town of Burdette, Arkansas Water and Sewer Department
Burdette, Arkansas**

Management is responsible for the accompanying financial statements of the Town of Burdette Water and Sewer Department (the "Department") business-type activities, which comprise the statement of assets, liabilities, and net position – modified cash basis as of December 31, 2023 and the related statement of cash receipts and cash disbursements for the year then ended, and for determining the modified-cash basis of accounting is an acceptable financial reporting framework. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements, nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily required in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Supplementary Information

The accompanying supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the modified cash financial statements. I did not audit or review the supplementary information nor was I required to perform any procedures to verify the accuracy or completeness of the supplementary information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on this supplementary information.



**S. Don Ray, CPA
Jonesboro, Arkansas
May 30, 2024**

TOWN OF BURDETTE WATER AND SEWER DEPARTMENT
STATEMENT OF ASSETS, LIABILITIES AND NET POSITION - MODIFIED CASH BASIS
DECEMBER 31, 2023

ASSETS

CURRENT ASSETS

Cash	\$ 91,341
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RESTRICTED ASSETS

Cash	61,221
Cash with fiscal agent	293,459
Certificate of deposit	4,197
Total Restricted Assets	<hr/> 358,877

CAPITAL ASSETS

Capital assets, net of accumulated depreciation	2,135,539
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TOTAL ASSETS

\$ 2,585,757

LIABILITIES AND NET POSITION

CURRENT LIABILITIES

Customer deposits	\$ 17,468
Current maturities of long-term debt	35,678
TOTAL CURRENT LIABILITIES	<hr/> 53,146

LONG-TERM LIABILITIES

Long-term debt, net of current maturities	933,588
TOTAL LIABILITIES	<hr/> 986,734

NET POSITION

Net investment in capital assets	1,166,273
Restricted	341,409
Unrestricted	91,341
TOTAL NET POSITION	<hr/> 1,599,023

TOTAL LIABILITIES AND NET POSITION

\$ 2,585,757

SEE INDEPENDENT ACCOUNTANT'S COMPILED REPORT

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TOWN OF BURDETTE WATER AND SEWER DEPARTMENT
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS
For the Year Ended December 31, 2023

CASH IN BANK, JANUARY 1

Water General Account	\$ 71,398
Meter Checking Account	584
Meter Savings Account	16,134
Depreciation Account	10,071
Operation and Maintenance Account	1,728
Water System Account	20,839
Farmers Bank & Trust Account	302,551
Regions Bank Trustee Account	29,168
Certificate of Deposit	4,195
TOTAL CASH IN BANK, JANUARY 1	\$ 456,668

ADD: CASH RECEIPTS

Service Fees	\$ 332,746
Proceeds from Insurance Settlement	5,903
Deposits	2,040
Interest	1,379
Miscellaneous	12,066
TOTAL CASH RECEIPTS	\$ 354,134

LESS: CASH DISBURSEMENTS

Salaries	\$ 78,750
Payroll Taxes	11,534
Postal Fees	1,230
Supplies	5,311
Repairs and Maintenance	69,383
Telephone	8,774
Utilities	33,120
Capital Outlay	1,105
Professional Services	3,050
Chemicals	4,381
Sanitation Fees	23,043
Sales Tax	24,255
Property Insurance	3,645
Trustee Fee	500
Licensing Fees	4,244
Employee Reimbursements	9,085
Debt Service - Principle	34,485
- Interest	42,191
Miscellaneous	1,193
Water and Sewer Deposit Refunds	1,305
TOTAL CASH DISBURSEMENTS	\$ 360,584

CASH IN BANK, DECEMBER 31

Water General Account	\$ 79,985
Meter Checking Account	279
Meter Savings Account	17,189
Depreciation Account	17,083
Operation and Maintenance Account	2,207
Water System Account	9,149
Farmers Bank & Trust Account	293,459
Regions Bank Trustee Account	26,670
Certificate of Deposit	4,197
TOTAL CASH IN BANK, DECEMBER 31	\$ 450,218

SUPPLEMENTARY **INFORMATION**

TOWN OF BURDETTE, ARKANSAS
SCHEDULE OF WATER AND SEWER RATES
SUPPLEMENTARY INFORMATION
December 31, 2023

	Residential	Outside Town	Agri	Agri - Outside Town	County Farm
Water base amount	\$ 24.00	\$ 29.00	\$27.00	\$ 27.00	\$ 27.00
Water first 1,000 gallons	6.00	6.00	6.00	6.00	6.00
Water each 1,000 gallons thereafter	6.00	6.00	6.00	6.00	6.00

	Residential	Outside Town	Agri	Agri - Outside Town	County Farm
Sewer base amount	\$ 10.25	\$ 10.25	\$10.25		
Sewer first 1,000 gallons	3.00	3.00	3.00		
Sewer each 1,000 gallons thereafter	2.00	2.00	2.00		

	Mississippi County Offices
Sewer base amount	\$ 10.25
Per 1,000 gallons of water used	1.50