

**Town of Alpena, Arkansas**

**Financial and Compliance Report**

**December 31, 2024, 2023, and 2022**



TOWN OF ALPENA, ARKANSAS  
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FOR THE YEARS ENDED DECEMBER 31, 2024, 2023, AND 2022

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# Arkansas

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Senate Chair  
**Sen. Jim Dotson**  
Senate Vice Chair



**Rep. Robin Lundstrum**  
House Chair  
**Rep. RJ Hawk**  
House Vice Chair

**Kevin William White, CPA, JD**  
Legislative Auditor

## LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

### Financial and Compliance Report

Town of Alpena, Arkansas Officials and Council Members  
Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist local government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of local governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to cash basis financial information and compliance with certain state laws and accepted accounting practices for the Town of Alpena, Arkansas, as of and for the years ended December 31, 2024, 2023, and 2022, and have issued our report thereon dated April 20, 2026. These procedures were not performed for the Water Department. Management of the Town is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The findings contained in this section relate to the following officials who held office during 2024, 2023, and 2022:

Mayor: A.J. Womack  
Recorder/Treasurer: Roberta McAlister  
District Court Clerk: Crystal Clark (September 2024 to present)  
Lora Carter (January 2022 to September 2024)  
Police Chief: Mark Clark (March 2023 to present)  
Michael Paterson (January 2022 to March 2023)

We evaluated the Town's compliance with certain state laws concerning general and district court accounting, budgeting, purchasing, and investing and depositing of public funds.

Noncompliance with state law and accepted accounting practices was noted in the offices of **Mayor** and **Recorder/Treasurer**.

#### **Mayor**

The governing body did not review the prior year report and accompanying comments at the first regularly scheduled meeting following receipt of the report, in noncompliance with Ark. Code Ann. § 10-4-418.

The General and Street Fund expenditures exceeded budgeted appropriations by \$119,760 (55%) and \$10,760 (37%), respectively for 2024, by \$129,570 (72%) and \$8,863 (29%), respectively for 2023, and by \$119,662 (57%) and \$10,061 (35%), respectively for 2022 in noncompliance with Ark. Code Ann. § 14-58-203. A similar finding was noted in the previous three reports dating back to 2015.

#### **Recorder Treasurer**

A review of disbursements revealed that supporting documentation was not maintained for the following disbursements, in noncompliance with Ark. Code Ann. § 14-59-105:

- \$877, \$1,019, and \$582 disbursed in 2024, 2023, and 2022 respectively. Due to lack of documentation, the validity and propriety of these disbursements could not be determined.
- \$386, \$3,010, and \$1,300 disbursed in 2024, 2023, and 2022 respectively, to vendors that appear to be for a legitimate business purpose; however, supporting documentation was not available.

Accounting procedures for municipalities are set forth in Ark. Code Ann. §§ 14-59-101 - 14-59-119. The Town was in noncompliance with these Code sections and other proper accounting procedures as noted below:

- Prenumbered receipts were not issued for all income in 2024 and 2022.
- A detail fixed asset listing was not established. A similar finding was issued in previous five reports dating back to 2012.
- Cash receipts and disbursements journals were not properly maintained. A similar finding has been noted in the previous report.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local Town government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

A handwritten signature in black ink, appearing to read "Kevin White" with a stylized flourish at the end.

Kevin William White, CPA, JD  
Legislative Auditor

Little Rock, Arkansas  
April 20, 2026  
LOM300524

TOWN OF ALPENA, ARKANSAS  
SCHEDULE OF FINANCIAL INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2024  
(UNAUDITED)

Schedule 1

	General Fund	Special Revenue Funds
	<u>          </u>	<u>          </u>
Cash Balance, January 1, 2024	\$ 57,475	\$ 82,234
Receipts:		
State aid	5,562	30,754
Property taxes	5,683	2,947
Franchise fees	9,604	
Sales taxes	165,734	
Fines, forfeitures, and costs	59,204	930
Interest	480	288
Local permits and fees	3,156	
Rent	300	
Other	28,055	
Unclassified	52,318	
Total Receipts	<u>330,096</u>	<u>34,919</u>
Disbursements:		
General government	172,013	
Law enforcement	41,832	1,525
Highways and streets		29,705
Recreation and culture	3,744	
Contribution to water	98,526	
Debt service	6,170	8,856
Unclassified	5,877	
Total Disbursements	<u>328,162</u>	<u>40,086</u>
Cash Balance, December 31, 2024	<u>\$ 59,409</u>	<u>\$ 77,067</u>

TOWN OF ALPENA, ARKANSAS  
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2024  
 (UNAUDITED)

Schedule 2

	<u>Street</u>	<u>Court Automation</u>	<u>Total</u>
Cash Balance, January 1, 2024	\$ 75,760	\$ 6,474	\$ 82,234
Receipts:			
State aid	30,754		30,754
Property taxes	2,947		2,947
Fines, forfeitures, and costs		930	930
Interest	263	25	288
Total Receipts	<u>33,964</u>	<u>955</u>	<u>34,919</u>
Disbursements:			
Law enforcement		1,525	1,525
Highways and streets	29,705		29,705
Debt service	8,856		8,856
Total Disbursements	<u>38,561</u>	<u>1,525</u>	<u>40,086</u>
Cash Balance, December 31, 2024	<u>\$ 71,163</u>	<u>\$ 5,904</u>	<u>\$ 77,067</u>

TOWN OF ALPENA, ARKANSAS  
SCHEDULE OF FINANCIAL INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2023  
(UNAUDITED)

Schedule 3

	General Fund	Special Revenue Funds
	<u>          </u>	<u>          </u>
Cash Balance, January 1, 2023	\$ 62,182	\$ 91,991
Receipts:		
State aid	5,686	31,549
Property taxes	2,840	2,645
Franchise fees	5,001	
Sales taxes	167,105	
Fines, forfeitures, and costs	69,262	915
Interest	422	277
Local permits and fees	2,525	
Rent	750	
Other	6,035	
Unclassified	44,237	31
Total Receipts	<u>303,863</u>	<u>35,417</u>
Disbursements:		
General government	126,508	
Law enforcement	41,634	5,311
Highways and streets		30,180
Recreation and culture	2,581	
Airport	101,088	
Debt service	6,697	9,683
Unclassified	30,062	
Total Disbursements	<u>308,570</u>	<u>45,174</u>
Cash Balance, December 31, 2023	<u>\$ 57,475</u>	<u>\$ 82,234</u>

TOWN OF ALPENA, ARKANSAS  
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2023  
 (UNAUDITED)

Schedule 4

	<u>Street</u>	<u>Court Automation</u>	<u>Total</u>
Cash Balance, January 1, 2023	\$ 81,152	\$ 10,839	\$ 91,991
Receipts:			
State aid	31,549		31,549
Property taxes	2,645		2,645
Fines, forfeitures, and costs		915	915
Interest	277		277
Unclassified		31	31
Total Receipts	<u>34,471</u>	<u>946</u>	<u>35,417</u>
Disbursements:			
Law enforcement		5,311	5,311
Highways and streets	30,180		30,180
Debt service	9,683		9,683
Total Disbursements	<u>39,863</u>	<u>5,311</u>	<u>45,174</u>
Cash Balance, December 31, 2023	<u>\$ 75,760</u>	<u>\$ 6,474</u>	<u>\$ 82,234</u>

TOWN OF ALPENA, ARKANSAS  
SCHEDULE OF FINANCIAL INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2022  
(UNAUDITED)

Schedule 5

	General Fund	Special Revenue Funds
	<u>          </u>	<u>          </u>
Cash Balance, January 1, 2022	\$ 88,071	\$ 141,310
Receipts:		
State aid	10,962	32,290
Federal aid		41,125
Property taxes	2,016	2,512
Franchise fees	5,078	
Sales taxes	161,777	
Fines, forfeitures, and costs	93,522	1,300
Interest	279	345
Local permits and fees	625	
Rent	925	
Other	4,952	371
Unclassified	30,459	
Total Receipts	<u>310,595</u>	<u>77,943</u>
Disbursements:		
General government	195,846	
Law enforcement	28,932	5,424
Highways and streets		29,904
Recreation and culture	6,223	
Contribution to water	97,794	82,251
Debt service	6,697	9,683
Unclassified	992	
Total Disbursements	<u>336,484</u>	<u>127,262</u>
Cash Balance, December 31, 2022	<u>\$ 62,182</u>	<u>\$ 91,991</u>

TOWN OF ALPENA, ARKANSAS  
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2022  
 (UNAUDITED)

Schedule 6

	<u>Street</u>	<u>Court Automation</u>	<u>American Rescue Plan Act (ARPA)</u>	<u>Total</u>
Cash Balance, January 1, 2022	\$ 85,265	\$ 14,919	\$ 41,126	\$ 141,310
Receipts:				
State aid	32,290			32,290
Federal aid			41,125	41,125
Property taxes	2,512			2,512
Fines, forfeitures, and costs		1,300		1,300
Interest	301	44		345
Other	371			371
Total Receipts	<u>35,474</u>	<u>1,344</u>	<u>41,125</u>	<u>77,943</u>
Disbursements:				
Law enforcement		5,424		5,424
Highways and streets	29,904			29,904
Contribution to water			82,251	82,251
Debt service	9,683			9,683
Total Disbursements	<u>39,587</u>	<u>5,424</u>	<u>82,251</u>	<u>127,262</u>
Cash Balance, December 31, 2022	<u>\$ 81,152</u>	<u>\$ 10,839</u>	<u>\$ 0</u>	<u>\$ 91,991</u>

TOWN OF ALPENA, ARKANSAS  
 OTHER INFORMATION  
 FOR THE YEARS ENDED DECEMBER 31, 2024, 2023, AND 2022  
 (UNAUDITED)

Schedule 7

1. Cash balances on the Financial Schedules include demand and savings accounts and certificates of deposit.

2. The General Fund column on the Financial Schedules includes the following bank accounts:  
 General Fund and Special Events Account

3. Cash balances at year-end in the custodial fund are as follows:

	December 31, 2024	December 31, 2023	December 31, 2022
District Court	\$ 14,876	\$ 15,202	\$ 27,925

These balances represent fines, forfeitures, and costs that have not been transferred to the appropriate entities.

4. The Municipality's capital assets records were not available.

5. Outstanding balances at year-end for long-term liabilities are as follows:

	December 31, 2024	December 31, 2023	December 31, 2022
Financed purchases	\$ 69,812	\$ 79,923	\$ 91,891

6. The Town received federal funding in the following amount related to COVID-19 relief:

	December 31, 2022
American Rescue Plan Act (ARPA)	\$ 41,125