

City of Caddo Valley, Arkansas

Financial and Compliance Report

December 31, 2018

LEGISLATIVE JOINT AUDITING COMMITTEE



CITY OF CADDO VALLEY, ARKANSAS
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FOR THE YEAR ENDED DECEMBER 31, 2018

Financial and Compliance Report

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Legislative Auditor

LEGISLATIVE JOINT AUDITING COMMITTEE ARKANSAS LEGISLATIVE AUDIT

Financial and Compliance Report

City of Caddo Valley, Arkansas Officials and Council Members
Legislative Joint Auditing Committee

A priority of Arkansas Legislative Audit is to assist local government officials by promoting sound financial management and accountability of government resources. The Legislative Auditor reports on the fiscal affairs of local governments, as well as compliance with relevant state laws and observance of good business practices to provide accountability for tax dollars expended to support government operations.

We have performed certain limited procedures with respect to cash basis financial information and compliance with certain state laws and accepted accounting practices for the City of Caddo Valley, Arkansas, as of and for the year ended December 31, 2018, and have issued our report thereon dated April 11, 2019. These procedures were not performed for the Water and Sewer Fund. Management of the City is responsible for maintaining the financial records and complying with state laws and accepted accounting practices.

The findings contained in this section relate to the following officials who held office during 2018:

Mayor: Allen Golden (appointed December 18, 2018)
Jason Johnston (resigned December 18, 2018)
Recorder/Treasurer: Deborah Roberson
Court Clerk: Mona Vance (appointed July 16, 2018)
Elizabeth Garner (retired July 16, 2018)
Police Chief: Aaron Collier

We evaluated the City's compliance with certain state laws concerning general and district court accounting, budgeting, purchasing, and investing and depositing of public funds.

Our procedures indicated that the above offices were in substantial compliance with Arkansas fiscal and financial laws.

This report is intended solely for the information and use of the Legislative Joint Auditing Committee, local City government, state executive and oversight management, and other parties as required by Arkansas Code, and is not intended to be and should not be used by anyone other than these specified parties. However, pursuant to Ark. Code Ann. § 10-4-417, all reports presented to the Legislative Joint Auditing Committee are matters of public record and distribution is not limited.

ARKANSAS LEGISLATIVE AUDIT

Handwritten signature of Roger A. Norman in cursive.

Roger A. Norman, JD, CPA, CFE, CFF
Legislative Auditor

Little Rock, Arkansas
April 11, 2019
LOM222118

CITY OF CADDO VALLEY, ARKANSAS
 SCHEDULE OF FINANCIAL INFORMATION
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (UNAUDITED)

Schedule 1

	General Fund	Special Revenue Funds
	<u> </u>	<u> </u>
Cash Balance, January 1, 2018	\$ 480,021	\$ 494,728
Receipts:		
State aid	10,058	52,818
Federal aid	10,307	125,024
Property taxes	57,258	6,299
Franchise fees	50,523	
Sales taxes	574,684	82,098
Fines, forfeitures, and costs	169,197	8,208
Interest	611	523
Local permits and fees	9,658	
Advertising and promotion taxes	245	100,176
Contribution from water department	8,456	
Other	22,135	16,414
Transfers in		82,022
Total Receipts	<u>913,132</u>	<u>473,582</u>
Disbursements:		
General government	107,978	
Law enforcement	352,740	1,263
Highways and streets		400,339
Public safety	113	55,753
Recreation and culture	2,205	76,266
Transfers out	82,022	
Contribution to water and sewer	343,353	
Total Disbursements	<u>888,411</u>	<u>533,621</u>
Cash Balance, December 31, 2018	<u>\$ 504,742</u>	<u>\$ 434,689</u>

CITY OF CADDO VALLEY, ARKANSAS
 COMBINING SCHEDULE OF FINANCIAL INFORMATION - SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (UNAUDITED)

Schedule 2

	Street	District Court Cost	Advertising and Promotion Commission	No Liability Insurance	Fire Equipment and Training	Fire Department	Total
Cash Balance, January 1, 2018	\$ 289,347	\$ 3,120	\$ 62,081	\$ 10,027	\$ 11,484	\$ 118,669	\$ 494,728
Receipts:							
State aid	44,475				8,343		52,818
Federal aid	125,024						125,024
Property taxes	6,299						6,299
Sales taxes						82,098	82,098
Fines, forfeitures, and costs		795		7,413			8,208
Interest	250	3	66	12	9	183	523
Advertising and promotion taxes			100,176				100,176
Other	1,986		600				16,414
Transfers in	69,000					13,022	82,022
Total Receipts	<u>247,034</u>	<u>798</u>	<u>100,842</u>	<u>7,425</u>	<u>8,352</u>	<u>109,131</u>	<u>473,582</u>
Disbursements:							
Law enforcement				1,263			1,263
Highways and streets	400,339						400,339
Public safety					8,085	47,668	55,753
Recreation and culture			76,266				76,266
Total Disbursements	<u>400,339</u>		<u>76,266</u>	<u>1,263</u>	<u>8,085</u>	<u>47,668</u>	<u>533,621</u>
Cash Balance, December 31, 2018	<u>\$ 136,042</u>	<u>\$ 3,918</u>	<u>\$ 86,657</u>	<u>\$ 16,189</u>	<u>\$ 11,751</u>	<u>\$ 180,132</u>	<u>\$ 434,689</u>

CITY OF CADDO VALLEY, ARKANSAS
 OTHER INFORMATION
 FOR THE YEAR ENDED DECEMBER 31, 2018
 (UNAUDITED)

Schedule 3

1. Cash balances on the Financial Schedules include demand and savings accounts.

2. Cash balances at year-end in the agency funds are as follows:

	December 31, 2018
Court Fund	12,931
Payroll Fund	11,364
Administration of Justice Fund	1

These balances represent fines, forfeitures, and costs and payroll taxes that have not been transferred to the appropriate entities.

3. The Municipality's fixed asset records are summarized below:

	December 31, 2018
Land and Buildings	\$ 745,700
Equipment	773,083
Improvements	267,914
Construction in Progress	319,588
 Total	 \$ 2,106,285